

ISM/PRN/261/2021-22

March 23, 2022

CIRCULAR TO PARENTS OF THE SCHOOL (KG to STD XII)

Dear Parent,

Greetings from Indian School Muscat!

Indian School Muscat urges the parents to follow the **COVID 19** awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times. **As per the Ministry of Health and Ministry of Education Guidelines, Covid-19 Vaccination Certificate (one/two doses) is mandatory to enter the school premises.**

▪ **OFFICE TIMING**

The School office is operational on all working days (Sunday to Thursday) from **7.00 a.m. to 3.00 p.m.**

▪ **SCHOOL TIMING**

The below mentioned timings will be followed on all working days from Sunday to Thursday.

Kindergarten (Jibroo Campus)	: 8.15 a. m to 12.00 noon
STD I to IV (Jibroo and Main campus at Darsait)	: 8.00 a. m to 1.00 p. m
STD V to VIII (Main campus at Darsait)	: 7.00 a. m to 1.40 p. m
STD IX to XII (Main campus at Darsait)	: 7.00 a. m to 1.55 p. m

▪ **RAMADAN TIMING**

The school will observe the following timings during the holy month of Ramadan with effect from the first day of Ramadan.

Kindergarten (Jibroo Campus)	: 8.15 a. m to 11.00 a. m
STD I to IV (Jibroo and Main campus at Darsait)	: 8.00 a. m to 12.00 noon
STD V to VIII (Main campus at Darsait)	: 7.00 a. m to 12.45 p. m
STD IX to XII (Main campus at Darsait)	: 7.00 a. m to 1.00 p. m

Office & Fee Collection timings during Ramadan:

School Office	: 7.00 a. m to 1.00 p. m
Fee Collection Timing	: 7.15 a. m to 12.30 p. m
Book Store	: 7.15 a. m to 12.30 p. m



▪ FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday). The Quarter Wise fee details are available on the School website (<https://ismoman.com/feestructure.html>) and Online Parent Portal/Mobile App. The School Fee can be paid through online banking or mobile banking or through the school fee counter.

▪ NEW ADMISSIONS FOR THE YEAR 2022-23

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through **Email: admissions@ismoman.com**

▪ ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send a mail to info@ismoman.com.
- For all queries related to the academics, you are requested to contact the respective section AVPs/VPs. The respective email ids are provided in the school website (<http://ismoman.com/administration.html>).
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to onlinefees@ismoman.com.
- Parents can view the academic performance, fee details, attendance, circulars and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>. **The Mobile Application (Indian School Muscat)** can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to parentportal@ismoman.com by mentioning the GR. No. and Name of the student.
- An experienced team of counsellors are available for round the clock tele counselling 24x7 service at **90990444**.

▪ NEW ACADEMIC YEAR FOR PRE-PRIMARY SECTION (KG-I & KG-II)

Activity	Day & Date
Parent Orientation Programme for KG I & KG II	Saturday, 26.03.22
New Academic Year (Physical Classes) begins for all the classes of KG II and for KG I (Sections- A, B and C)	Wednesday, 06.04.22
New Academic Year (Physical Classes) will begin for KG I (Sections- D, E and F)	Sunday, 10.04.22



▪ NEW ACADEMIC YEAR FOR CLASSES STD I TO STD IX (2022-2023)

The new academic year (2022-23) for STD I to IX will begin on **Wednesday, April 6, 2022**. The classes will be held physically at school on all working days. The time table and related information shall be shared through the respective class teachers.

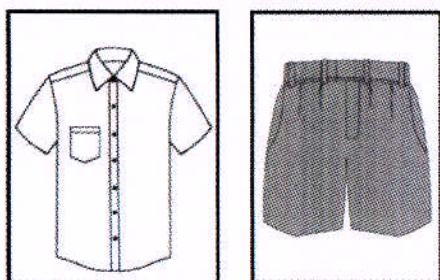
SCHOOL UNIFORM & PE UNIFORM

The regular school uniforms for students of STD I to IX are available in all the leading garment shops and hypermarkets. No school uniform for KG Section.

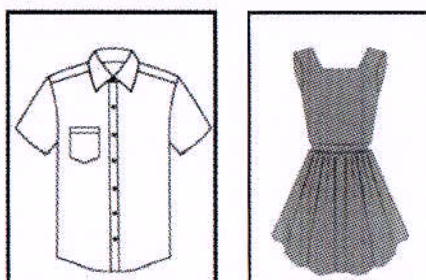
CLASSES I to IV	
<ul style="list-style-type: none">• Half pants with white shirt for boys• Black shoes (with regular uniform)• Black belt• White shoes with velcro to be worn on MPT/ PE days	<ul style="list-style-type: none">• Pinafore with white shirt for girls• Black shoes (with regular uniform)• White hair band / white ribbons for girls• White shoes with velcro to be worn on MPT/ PE days

Cubs and Bulbuls Uniform - The prescribed uniform to be worn on Wednesdays for Class III and Thursdays for Class IV.

BOYS' PRIMARY REGULAR UNIFORM



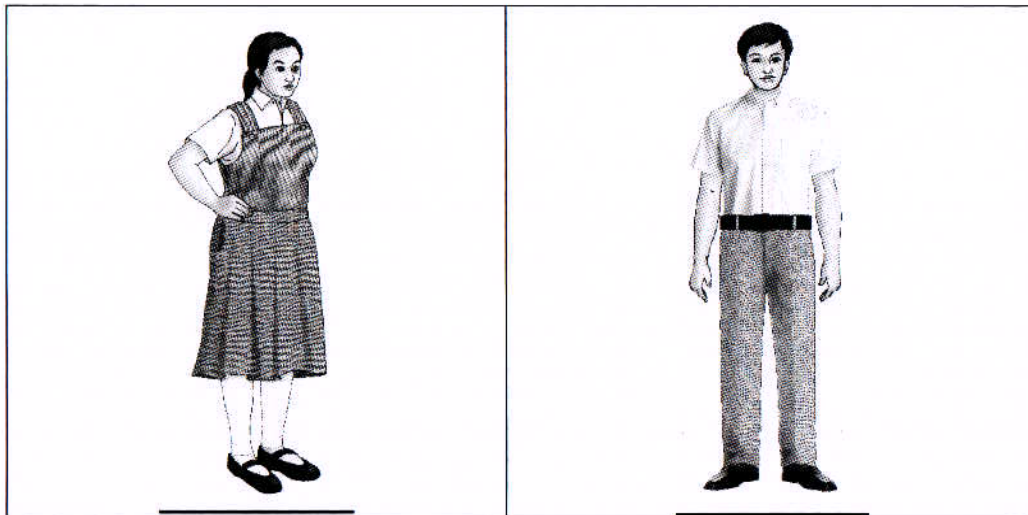
GIRLS' PRIMARY REGULAR UNIFORM



MIDDLE & SENIOR SECTION REGULAR SCHOOL UNIFORM

CLASSES V to XII	
<ul style="list-style-type: none">• White half sleeve shirt.• Regular fit trousers with black belt.• Black leather shoes with laces and white socks.	<ul style="list-style-type: none">• White half sleeve shirt.• Pinafore covering the knees and waist should be in the navel level.• Black leather shoes with straps and white socks.





PE UNIFORM

The PE uniform for all classes (I to XII) will be available at the school approved vendor/outlet of M/s Ved & Co. LLC (Trendz, Ruwi, near KM Trading, Ruwi) for the convenience of parents in the new academic year 2022-23.

STD I & II PE UNIFORM	STD III & IV PE UNIFORM
Navy blue shorts with sky blue side stripes / Sky blue T-shirt with ISM Logo on the left chest and ISM printed in white on the back of the T-shirt	Navy blue shorts with sky blue side stripes / sky blue T-shirt with ISM Logo on the left chest and ISM printed in white on the back of the T-shirt

PE Uniform- Classes V to XII – Black track pants with the respective house colour side stripes and house colour T-shirt with ISM Logo on the left chest and ISM printed in white on the back of the T-shirt.

■ SCHOOL APPROVED TRANSPORT OPERATORS

As we approach the new academic year for all the classes, we would like to inform all the parents about the school approved transport operators. This is an initiative undertaken to ensure the safety of our children by the school management and the school administration.

The school team has done the inspection of the buses operated by the following operators and found compliance with the safety measures as per the requirement. The school will continue the regular inspection of the buses of these operators on a periodic basis. If any operator is not satisfying the safety requirements during the periodic inspection, the same intimation will be provided to the parents.

The parents who are interested in sending their wards through the School approved transport system can directly contact these operators in the given contact numbers. The transport fee will be directly collected by the respective operators as per the approved fare list.



Sl. No.	Name of the Operator	Route	Contact Number
1	SAHBAN UNITED LLC	AL KHUWAIR, AL KHUWAIR 33, AL GHUBRA, BOWSHER, GHALA	94097409 99377409
2	HEIR SAID SAUD SAIF TRADING	DARSAIT, MUMTAZ, AL FALAJ, RUWI, MBD, CBD, R & B, REX ROAD	99361209 97321309
3	ROAD LINE UNITED LLC	WADI KABIR, HAMARIA, HATAT, AL- NAHDHA, WATAYAH	98211235,99383846 95127955,92423556
4	TARANIM AL-SEEB TRADING	MUTTRAH, OMAN HOUSE, MAJAN COLLEGE, SHERATON	95140481 99320042
5	ABU YUMNA AL BALUSHI TRADING	QURUM, MADINA QABOOS, PDO, KHOULA HOSPITAL	99046962 96987025

Note: The Transport Fee will be applicable for twelve months and the fee has been calculated based on the distance as per the details given below.

No	Route	Fare
1	DARSAIT (Near ISM & ISD)	RO 15/- per child/per month
2	RUWI, WALJAH, HAMARIYAH, DARSAIT, MUMTAZ AREA, REX ROAD, R&B, AL FALAJ AREA, MUTTRAH, MBD, CBD, WADI KABIR, AL- NAHDHA, HONDA ROAD	RO 17/- per child/per month
3	WADI KABIR (After Shell Petrol Pump)	RO 19/- per child/per month
4	WADI ADAI, HATAT, WATAYAH	RO 18/- per child/per month
5	QURUM/PDO/KHOULA HOSPITAL	RO 23/- per child/per month
6	MADINAT QABOOS	RO 26/- per child/per month
7	AL KHUWAIR	RO 25/- per child/per month
8	AL KHUWAIR 33	RO 26 /- per child/per month
9	AL GHUBRA	RO 28/- per child/per month
10	AZAIBA/GHALA (INDUSTRIAL AREA, BOUSHAR, AL ASSALAH TOWER, MAJAN HOTEL, PANORAMA, MUSCAT OASIS, ROYAL HOSPITAL, SULTAN QABOOS STADIUM, LAMAR)	RO 31/- per child/per month

Please note that all the communication and the transport arrangement will be directly by the bus operators and the payment also to be made directly to the bus operators. For any queries related to the transport arrangements, parents are requested to contact the above operators. For any other queries related to school approved transport system, parents can send email to transport@ismoman.com.



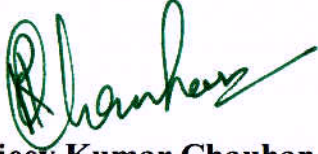
▪ **ORIENTATION SESSSION FOR STUDENTS & PARENTS**

A virtual orientation for the students and their parents will be held through Zoom platform after reopening of the school. The meeting link will be shared through the respective class teachers.

▪ **COMMUNICATION TO PARENTS**

In order to simplify the communication to parents, we have introduced a single communication channel. Parents are requested to save the number **00968 71158935** as 'INDIAN SCHOOL MUSCAT' to your contacts to receive all communications from the school. **Please note that this number will only be used for communication from school to parents and no queries from parents to this number will be answered.**

With Warm Regards,



Dr Rajeev Kumar Chauhan
Principal

